

Checklist – Name Change on an Indiana Educator License

NOTE: Only one Affidavit for Name Change is required for changing your name if you hold more than one license.

- Complete the Affidavit for Name Change, [State Form 47870](#).
- Sign your name verifying that the name change information is accurate.
- Attach a copy, front and back, of your Indiana License being renewed or a copy of your license information from the [Indiana Educator License Lookup](#)
- Provide documentation of the change in name, this can be a copy of a marriage certificate, recently issued driver's license or passport.

Mail the completed forms and materials to:

Office of Educator Licensing and Development
151 W. Ohio Street
Indianapolis, IN 46204-2798